

<u>Meeting</u> Council
<u>Date and time</u> Tuesday 30th January, 2024 At 7.00 pm
<u>Venue</u> Hendon Town Hall, The Burroughs, London NW4 4BQ

Dear Councillors,

Please find enclosed additional papers relating to the following items for the above mentioned meeting which were not available at the time of collation of the agenda.

Item No	Title of Report	Pages
16.4	Report of the Head of Governance (appendices F & G)	3 - 6

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Appendix F – Desingation of the Chief Finance Officer

AGENDA ITEM 16.4

The current Chief Finance Officer, Anisa Darr, will be going on maternity leave on 31st January 2024. Under Part 4C (HR Regulations) – 3.2.5 Appointment of Chief Officers: (b) The Chief Executive has authority to make interim Chief Officer appointments for a period of up to a year following consultation with the Leader and the Employment Sub-Committee.

The Chief Executive has consulted with the Leader and Members of the Employment Sub-Committee who have agreed to support the Chief Executive’s recommendation to appoint Mr Kevin Bartle as the Interim Chief Finance Officer. As such, the Chief Executive has taken a decision under delegated powers to appoint Mr Bartle as the Chief Finance Officer for a period of up to a year.

Mr Bartle will commence employment on 27th February 2024 and Anisa Dar will start her maternity leave on 7th February 2024. It is proposed that Jyotika Dabasia, Assistant Director Finance – Resources, who acts as Deputy Section 151 Officer during leave periods of the current Section 151 Officer, is appointed as Section 151 Officer for the period between Ms Darr’s leave commencing and Mr Bartle’s start date.

Part 2A - Terms of Reference of Council, 1.17: A responsibility of Council is to confirm the dismissal and designation of the Monitoring Officer and Chief Finance Officer.

It is recommended that Council approve the designation of:

- 1. Ms Jyotika Dabasia as the Chief Finance Officer for the period 8th February to 26th February 2024; and**
- 2. Mr Kevin Bartle as the Chief Finance Officer from 27th February 2024 for a period of up to a year.**

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Appendix G – Additional Changes to Committee Appointments

It is recommended that Council agree the changes to additional committee appointments as outlined in the table below.

Committee	Current Member	Nominated replacement
Governance, Audit & Risk Management Committee	Cllr Laithe Jajeh (sub)	Cllr Dan Thomas (sub)
Appeals Committee	Cllr Laithe Jajeh	Cllr Dan Thomas
Appeals Committee	Cllr Dan Thomas (sub)	Cllr David Longstaff (sub)
North Area Committee	Cllr Laithe Jajeh	All other councillors in the ward

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